

## Terms and Conditions

### Cookies

nspm places cookies on your device to enable you to load the site faster if you visit our site again. It also enables us to gain an insight into the browsing habits of our visitors, as well as to analyse our site performance. The overall aim is to provide you with a more efficient service. We do not use the cookies to retrieve any personal data or identify you. You are able to switch off cookies on most browsers. This will not limit your use of our website.

### Personal Data

We do not collect any personal data via our website, except in the following circumstances:

- If you contact us via the Get-in-touch page, your name, e-mail address and phone number will be collected so that we can reply to you. The data are deleted from our systems if we do not continue a business relationship with you.
- If you submit your CV to us in response to a specific advertised position, your CV will be kept on file until the position has been filled or is no longer open. Thereafter the CV will be deleted.
- If you submit your CV for consideration for potential future positions, an electronic copy of your CV will be stored by nspm, whereby access will be limited to only those employees actively involved in recruitment for relevant positions. You can contact us at any time and ask for the CV to be deleted.

### Disclosure

We do not disclose any personal data to third parties, except as required by Swiss law.

### Your rights

If your personal data are stored on our databases, you have a right to access that data. To find out which, if any, of your personal data, please write to us at: nspm Ltd, Luzernerstrasse 36, 6045 Meggen, Switzerland, or nspm Ltd, Abney Hall, Manchester Road, Cheadle SK8 2PD, UK.